

# Administrative Pay End Date Schedule

The following schedule is use for data entry by the Administrative office only.

**2021– 2022**

	Pay		Days Worked		First	
	Date		Begin Date	End Date	Calculation	Confirm
	24	June 30	May 24	June 6	June 17	June 23
1	24	July 15	June 7	June 20	June 28	July 1
2	23	July 30	June 21	July 4	July 22	July 27
3	22	August 13	July 5	July 18	August 5	August 10
4	21	August 31*	July 19	August 8	August 20	August 26
5	20	September 15	August 9	August 22	September 7	September 10
6	19	September 30	August 23	September 5	September 21	September 24
7	18	October 15	September 6	September 19	October 5	October 8
8	17	October 29	September 20	October 3	October 21	October 26
9	16	November 15	October 4	October 17	November 3	November 8
10	15	November 30	October 18	October 31	November 12	November 17
11	14	December 15	November 1	November 14	December 2	December 7
12	13	December 31*	November 15	December 5	December 10	December 15
<b>2022</b>						
13	12	January 14	December 6	December 19	January 5	January 10
14	11	January 31*	December 20	January 9	January 20	January 25
15	10	February 15	January 10	January 23	February 3	February 8
16	9	February 28	January 24	February 6	February 16	February 22
17	8	March 15	February 7	February 20	March 4	March 9
18	7	March 31	February 21	March 6	March 22	March 25
19	6	April 15*	March 7	March 27	April 6	April 11
20	5	April 29	March 28	April 10	April 20	April 25
21	4	May 13	April 11	April 24	May 4	May 9
22	3	May 31	April 25	May 8	May 19	May 24
23	2	June 15	May 9	May 22	June 6	June 9
24	1	June 30	May 23	June 5	June 16	June 22

**Calc dates are subject to change**

\* Indicates a three week payroll

5/5/2021